

AD for Law Clerk Vacancy (11/2023)

A Judicial Law Clerk is a quasi-judicial officer who performs work that would otherwise be performed by a Commissioned Judge, Senior Judge, and Hearing Officer. The primary role of a Judicial Law Clerk is to provide legal research and support directly to one or more Commissioned Judges to whom they are assigned; additional roles include providing support to Senior Judges and Hearing Officer. A Judicial Law Clerk operates with a moderately high degree of independence in the execution of daily responsibilities. This position is supervised by, reports to, and acts upon authority delegated by the President Judge and the District Court Administrator.

All applicants submit your resumes to:

Kelly Heeter, District Court Administrator - kheeter@snydercounty.org or send to:

Snyder County Courthouse
Attn: Kelly Heeter, DCA
9 W. Market St., PO Box 217
Middleburg, PA 17842