SUPREME COURT OF PENNSYLVANIA
Administrative Office of Pennsylvania Courts
Interpreter Certification Program

2012 Orientation Workshop Registration Form

Directions: Please print clearly and complete the entire application. Do not leave any fields blank.

Registration information - Please print your name as it appears on the ID document you will be using for verification purposes when registering at the orientation. You **must** provide your complete SSN. Foreign language interpreters list the language you are most fluent in. Sign language interpreters list the type of RID or NAD certificate you hold.

Name _____
Mr./Mrs./Ms. First M.I. Last

Mailing Address _____
Street Address Apt. #

City _____ **State** _____ **Zip Code** _____

County _____ **SSN** _____-_____-_____

Business Phone _____ **Mobile Phone** _____ **Fax #** _____

E-Mail _____

Language you are most fluent in or type of RID/NAD certificate: _____

Orientation dates, locations and registration deadlines - Every effort will be made to accommodate your first choice in location and date. However, each workshop is limited to fifty (50) applicants and applications will be processed in the order in which they are received. Please choose only those you will be able to attend. Candidates must attend both days of the orientation workshop to fulfill the requirement and be eligible for the written and oral examinations.

Date	Location	Registration Deadline	Open To
March 10-11, 2012	Philadelphia	February 22, 2012	Foreign Language only
June 2-3, 2012	Pittsburgh	May 16, 2012	ASL & Foreign Language
August 4-5, 2012	Harrisburg	July 18, 2012	Foreign Language only
October 6-7, 2012	Philadelphia	September 19, 2012	ASL & Foreign Language

First choice _____
Date Location

Second choice _____
Date Location

Payment information - The registration fee is $150 for Pennsylvania residents and $175 for non-residents. **The registration form and payment must be received by the registration deadline for the earliest orientation workshop selected above.** A $25 fee will be assessed for returned checks. An e-mail acknowledging receipt of the registration form and payment will be sent to you upon receipt. After the closing date, a confirmation letter will be mailed to you with information and directions to the orientation site. There will be no refunds after the confirmation letter is mailed, or if you are a no-show on the first day of the orientation session. All arrangements for overnight stays at the workshop location are at your own expense.

Form of payment: Check ☐ Money Order ☐

Please make your check or money order payable to:
Administrative Office of Pennsylvania Courts

Please mail your registration form and payment to:
Interpreter Certification Program
Administrative Office of Pennsylvania Courts
1515 Market Street, Suite 1414
Philadelphia, PA 19102

Accommodation - If you require special accommodation because of an ADA recognized disability, please complete and return the Request for Accommodation and Documentation of Accommodation forms with your registration. You may obtain these forms from the orientation page of the website. Every effort will be made to comply with reasonable requests.