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Modification 5
Modification 5.60
November 29, 2007

COLLECTION AGENCY REPORTS

For those counties that have contracted with a collection agency to collect unpaid fines, costs, and restitution on adjudicated MDJS cases, a query has been added to the MDJS to help you identify cases that are candidates for referral. The query is called "CLAG.CAND" and is located on the Case Management Queries list which is Option 20 from the Case Management Reports Menu. The query may be displayed or printed.

Before the MDJS will allow a case to be referred to a collection agency, the following criteria must be met:

- ? Case status must be DISP (Disposed);
- ? No unapplied collateral may exist;
- ? Default on an existing time payment schedule;
- ? Payment Determination hearing was scheduled and the defendant must be found financially able to pay (ABLE must be recorded as the result of the payment determination hearing);
- ? No active warrants on the case.

The query will provide you with a list of potential cases that can be referred, but each case needs to be carefully reviewed before referral.

NCIC CAUTIONS

Cumberland County District Courts Descriptions associated with Cautions/Conditions codes have been removed from MDJS screens. When you press F6 from the Cautions/Conditions pop-up window, only the numeric codes will display and you will no longer see the description.

Please remember that the "Law Enforcement NCIC Information Data Entry" form is not part of the criminal complaint and is confidential. Therefore, the information on this page is not available for public access.

All District Courts As a reminder to district courts outside of Cumberland County, until the successful completion of the electronic warrant exchange pilot program, only law enforcement officers filing cases in Cumberland County should use the NCIC form. The NCIC form should not be filed or retained if presented to the court, nor should the information contained on the NCIC form be recorded in the MDJ System. If filed as part of the criminal complaint, the NCIC form should be returned to the officer who presented it inadvertently.