

Laser Fax

Modification 5
Modification 5.75
June 17, 2008

REQUEST FOR ISSUANCE OF ARREST WARRANT

A new form will generate from the Case Disposition screen when you record a disposition of FUG (Fugitive) or NEI (Individual Not Found). Include this new form, Request for Issuance of Arrest Warrant (AOPC 613), with the case file that you forward to the Court of Common Pleas if your local county policy requires MDJ cases where the defendant has been declared a fugitive to be forwarded to CP. The request form makes it more apparent to CP that an arrest warrant needs to be issued upon upload of the electronic records, and therefore, will lessen the gap in time between the cancellation of the MDJ warrant and the issuance of a CP warrant.

SCHEDULED DOWNTIME

In order to perform routine maintenance to the MDJS, the system will be unavailable on the following days and times.

- ? Sunday August 10th, 5:00PM to 6:00PM
- ? Sunday October 12th, 5:00PM to 6:00PM
- ? Sunday December 14th, 5:00PM to 6:00PM

Please make note of these dates and if you expect to be doing case processing during the scheduled downtimes, have a sufficient supply of blank forms and manual receipts available.