

IN THE COURT OF COMMON PLEAS FOR THE 39<sup>TH</sup> JUDICIAL DISTRICT  
FRANKLIN COUNTY, PENNSYLVANIA

IN RE: : ADMINISTRATIVE ORDER  
39th JUDICIAL DISTRICT :  
DECLARATION OF :  
JUDICIAL EMERGENCY : No. 2020-1129

PROTHONOTARY  
FRANKLIN COUNTY PA  
2020 NOV 19 PM 4:15  
TIMOTHY S. SPONSELLER  
PROTHONOTARY

**EMERGENCY ADMINISTRATIVE JUDICIAL ORDER**  
**REGARDING COVID-19 SCREENING AT COURT FACILITIES**

AND NOW THIS 19<sup>th</sup> day of November, 2020,

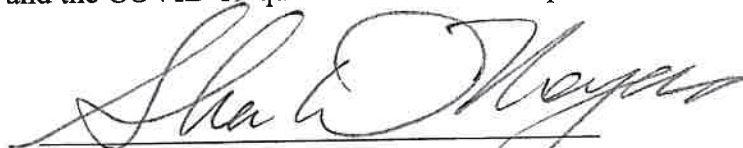
WHEREAS, COVID-19 infection rates have substantially increased with the 39th Judicial District taxing the health systems, shuttering schools and affecting governmental functions;

AND WHEREAS, a protocol has been developed for Franklin County to screen individuals who access court facilities through the security entrances manned by the Sheriff Department security personnel;

IT IS HEREBY ORDERED, **EFFECTIVE NOVEMBER 20, 2020** that all persons entering a court facility shall review the questionnaire posted at the entrance of the facility and confirm that they do not have any of the symptoms or conditions listed. At those locations manned by security personnel, each person entering a manned entrance shall comply with answering the questionnaire. Anyone who refuses to answer the questionnaire shall be denied access. Anyone who provides an affirmative answer to the questionnaire will be denied access. Anyone who is denied access will be directed to call the appropriate agency or office to confirm that they have been denied access due to COVID-19 screening and obtain further instructions on how to have their matter rescheduled.


IT IS FURTHER ORDERED that anyone entering a Franklin County court facility that is manned by Sheriff's security will also be subject to a temperature check. Anyone having a temperature in excess of 100.4 degrees will be denied access.

A copy of this order shall be posted and the COVID-19 questionnaire shall be posted on the entrances of all court facilities.



Hon. Shawn D. Meyers, President Judge

Dist:  
Common Pleas Judges for the 39th Jud. Dist.  
Hon. Angela Krom  
Hon. Jeremiah Zook  
Hon. Todd Sponseller  
Hon. Mary Beth Shank  
Court Administration

ATTEST A TRUE COPY  
  
TIMOTHY S. SPONSELLER PROTHONOTARY



**TO GAIN ENTRY TO THIS FACILITY YOU MUST:**

- 1. Answer accurately and honestly the COVID-19 questionnaire**
- 2. Pass normal security screening procedures**
- 3. Submit to a temporal thermometer check administered by sheriff's office staff**
- 4. Agree to wear a mask (or approved alternative) at all times and in the appropriate manner, and adhere to CDC recommended guidelines for physical distancing.**

**All public must answer the following questions which are based on the CDC's COVID-19 screening tool. All responses should be "yes" or "no":**

- 1. Have you experienced any of the following symptoms in the past 48 hours: fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea?**
- 2. Within the past 14 days, have you been in close physical contact (6 feet or closer for at least 15 minutes) with a person who is known to have laboratory-confirmed COVID-19 or with anyone who has any symptoms consistent with COVID-19?**
- 3. Are you isolating or quarantining because you may have been exposed to a person with COVID-19 or are worried that you may be sick with COVID-19?**
- 4. Are you currently waiting on the results of a COVID-19 test?**
- 5. Have you traveled outside the United States or have you traveled by commercial airline, bus or train within the last 14 days?**

**If you answer "yes" to any of the above questions, you will be denied entry Franklin County facilities, we will get key information, and you will be provided further instructions in the near future from a member of the agency you were attempting to visit.**

**If you decline answer this screening questionnaire verbally, you will be provided the option of completing a paper version. If you decline to screen using either option, or if you refuse to comply with any other conditions of entry, you will be denied entry to Franklin County facilities.**