

**Supreme Court of Pennsylvania**  
**Administrative Office of Pennsylvania Courts**  
**Interpreter Certification Program**

**2025 Written Examination Registration Form**

**Contact and identification information** - Please print clearly and legibly throughout this form. Print your name as it appears on the ID document you will be using for verification purposes. Do not leave any fields blank in this section. You **must** provide your SSN.

**Name** \_\_\_\_\_  
Mr./Mrs./Ms.      First      Middle or Initial      Last

**Mailing Address** \_\_\_\_\_  
Street Address      Apt. #

**City** \_\_\_\_\_ **State** \_\_\_\_\_

**County** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

**Business Phone** \_\_\_\_\_ **Mobile Phone** \_\_\_\_\_

**E-Mail** \_\_\_\_\_ **SSN** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Written exam dates, location, times and registration deadlines** - Please indicate your first and second choice of dates and times. Each session is limited to 50 examinees. Registrations will be processed in the order in which they are received. If your choices cannot be accommodated we will contact you. An e-mail acknowledging receipt of the registration and payment will be sent upon receipt. After the closing date, a confirmation letter will be sent with directions to the test site.

<u>Date</u>	<u>Location</u>	<u>Registration Deadline</u>
March 27, 2025	Philadelphia	March 6, 2025
June 12, 2025 (PM only)	Pittsburgh	May 12, 2025
September 4, 2025	Harrisburg	August 4, 2025
November 20, 2025	Philadelphia or Pittsburgh	October 10, 2025

**First choice:** \_\_\_\_\_ ☐ **AM** (8am-12pm) ☐ **PM** (1pm-5pm)  
Date      Location

**Second choice:** \_\_\_\_\_ ☐ **AM** (8am-12pm) ☐ **PM** (1pm-5pm)  
Date      Location

**Foreign Language Assessment** - Please indicate the language in which you will take the language assessment. Candidates are advised to take the language assessment in the language in which they are most fluent first. If no NCSC full or partial oral exam exists in any of a candidate's working languages, they do not have to take the language assessment. Sign language interpreters are exempt from taking the foreign language assessment.

**I will take the foreign language assessment in** \_\_\_\_\_ (List only one language).

**Payment information** - The written exam fee is \$50 for Pennsylvania residents and \$75 for non-residents. **The registration form and payment must be received by the registration deadline for the earliest choice of testing date you select.** A \$25 fee will be assessed for returned checks. An e-mail acknowledging receipt of the registration will be sent to you upon receipt. After the closing date, a confirmation letter will be sent to you with information and directions to the test site. There will be no changes, cancellations, or refunds after the confirmation letter is sent, or if you fail to take the test on the assigned date.

**Form of payment:** Check ☐ Money Order ☐

**Please make your check or money order payable to:**  
Administrative Office of Pennsylvania Courts

**Please mail your registration form and payment to:**  
Interpreter Certification Program  
Administrative Office of Pennsylvania Courts  
1515 Market Street, Suite 1414  
Philadelphia, PA 19102

**Accommodation** - If you require special accommodation because of an ADA recognized disability, please complete and return the Request for Accommodation and Documentation of Accommodation forms with your registration. You may obtain these forms from the written exam page of the website. Every effort will be made to comply with reasonable requests.