

Affidavit of Personal Service

Service Form 2

Affidavit of Personal Service

The numbers on these instructions correspond with the numbers in the boxes on the form. Use the form with the boxes to guide you through filling out the blank form.

Box 1: Type the name of the county in which you filed.

Box 2: Type your name exactly as you wrote it on the Complaint.

Box 3: Type the docket number assigned by the office where legal pleadings are filed.

Box 4: Type the name of the Defendant exactly as it appears on the Complaint.

Box 5: Type the name of the person who is serving the court papers.
Pa. R.C.P. 76 "Competent Adult."

Box 6: Type the date the papers were given to the Defendant.

Box 7: Place a check on the line that applies.

**THE PERSON SERVING THE PAPERS MUST COMPLETE THE FORM.
HE OR SHE MUST READ THE STATEMENT BEFORE SIGNING.**

Box 8: Type date signed.

Box 9: The person who served the Defendant must sign his or her name.

File this form in the office where legal pleadings are filed.

IN THE COURT OF COMMON PLEAS OF 1 COUNTY, PENNSYLVANIA
CIVIL ACTION

2

Plaintiff

v. 4

Defendant

No. 3

AFFIDAVIT OF SERVICE BY PERSONAL SERVICE
Pursuant to 1930.4

I, 5, hereby depose and say that I am 18 years or older, and am not a party to the action, nor an employee or a relative of a party.

On 6 I personally served the defendant by handing to him or her a:

7

- ___ **Custody:** Custody Complaint, Notice to Defend, and Criminal Record / Abuse History Verification
- ___ **Modification of a Custody Order:** Custody Complaint, Notice to Defend, and Criminal Record / Abuse History Verification
- ___ **Petition for Civil Contempt:** Custody Complaint, Notice to Defend, and Criminal Record / Abuse History Verification

I verify that the statements in this document are true and correct to the best of my knowledge, information, and belief. I understand that false statements herein are made subject to the penalties of 18 Pa.C.S. § 4904, relating to unsworn falsification to authorities.

Date: 8

Respectfully Submitted,

9

Signature of Person who Served Defendant
(not Plaintiff)

