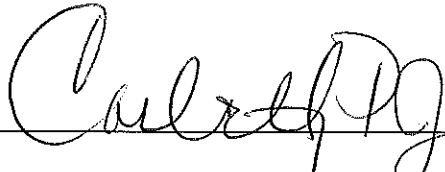


Judicial District Summary Worksheet – Reestablishment 2021-2022

Start by saving the fillable worksheet template locally on your system as a PDF form. Then, open and complete the worksheet in a PDF browser (not a web browser) to ensure all options and functionality are available. Answer the questions by typing or selecting responses. Press TAB or click on a field to advance. Hover the fields for tips and instructions. Save and upload the completed form to SharePoint. Complete one worksheet or one for each county if you are a joint judicial district.

Judicial District Number: 45	County: Lackawanna	Class of County: 3															
<p>1. List the existing magisterial districts in your judicial district (##-#-##)</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">45-1-01</td> <td style="width: 33%;">45-1-06</td> <td style="width: 33%;">45-3-03</td> </tr> <tr> <td>45-1-02</td> <td>45-1-08</td> <td>45-3-04</td> </tr> <tr> <td>45-1-03</td> <td>45-3-01</td> <td></td> </tr> <tr> <td>45-1-05</td> <td>45-3-02</td> <td></td> </tr> </table>			45-1-01	45-1-06	45-3-03	45-1-02	45-1-08	45-3-04	45-1-03	45-3-01		45-1-05	45-3-02				
45-1-01	45-1-06	45-3-03															
45-1-02	45-1-08	45-3-04															
45-1-03	45-3-01																
45-1-05	45-3-02																
Caseload Analysis																	
2. Average total caseloads:	Avg for Judicial District	Avg for Class of County															
	A. 4,026	B. 4,919															
3. Compare the difference between the caseload average of your judicial district to the class of county.	Difference (2A - 2B)	Ranking Total															
	-893	9th out of 10															
4. Is your judicial district caseload average at the lower end of the caseload range when compared to the other judicial districts in your class of county?	Yes																
Proposed Actions																	
5. Are any magisterial districts proposed for reestablishment?	Yes																
If YES, list the magisterial districts proposed for reestablishment (no changes).																	
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">45-1-01</td> <td style="width: 33%;">45-1-08</td> <td style="width: 33%;"></td> </tr> <tr> <td>45-1-02</td> <td>45-3-01</td> <td></td> </tr> <tr> <td>45-1-03</td> <td>45-3-02</td> <td></td> </tr> <tr> <td>45-1-05</td> <td>45-3-03</td> <td></td> </tr> <tr> <td>45-1-06</td> <td>45-3-04</td> <td></td> </tr> </table>			45-1-01	45-1-08		45-1-02	45-3-01		45-1-03	45-3-02		45-1-05	45-3-03		45-1-06	45-3-04	
45-1-01	45-1-08																
45-1-02	45-3-01																
45-1-03	45-3-02																
45-1-05	45-3-03																
45-1-06	45-3-04																
6. Are any magisterial district proposed for realignment?	No																
If YES, list the magisterial districts proposed for realignment (changes).																	
<p>After receipt of public comment (See Attached), review of local newspaper article, and examination of potential caseload/workload disparities, including the individual characteristics, complexities, and geographical areas of each magisterial district, the President Judge would consider, if deemed necessary, re-aligning magisterial districts contiguous to 45-1-02 and 45-1-06 to balance caseload inequity among 45-1-03 and 45-1-05.</p>																	
7. Are any magisterial districts proposed for elimination?	No																
If YES, list the magisterial districts proposed for elimination.																	

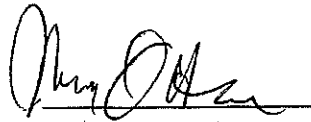
Additional Workload Factors	
8. Do you have a night court operating within the judicial district?	Yes <input type="checkbox"/>
9. Do you have a central court within your judicial district?	Yes <input type="checkbox"/>
10. Do you have any special programs that will entail effort by the MDJs such as truancy programs or drug, DUI, veteran, or mental health diversion programs? If YES, briefly explain the types of programs. See Attached.	Yes <input type="checkbox"/>
Final Checklist	
11. Was a request for public comment posted?	Yes
12. Method of posting - electronic, physical copy, or both?	Both
13. Were media outlets notified?	Yes
14. Were public comments received?	Yes
15. Did you include a copy of the posting and public comments in your submission?	Yes
16. Did you complete summary worksheets for all magisterial districts?	Yes <input type="checkbox"/>
17. Did you include your petition and all supporting documentation, if applicable?	Yes <input type="checkbox"/>
18. Did you confer with the MDJs in your county?	Yes <input type="checkbox"/>
19. Additional Remarks	
Verification of Submission	
20. Date submitted to AOPC: 4/1/2022	
21. President Judge Name: Trish Corbett	
Signature	 <u>4-1-22</u>

zaleskij@lackawannacounty.org

Julia K. Zaleski Esq. Special Courts Administrator

Dear Attorney Zaleski

I've had the opportunity to review the proposed Magisterial District Judge Re-establishment program for Lackawanna County. It seems after reviewing the information that Magisterial District Court 45-1-02 and 45-1-06 have a more significant case load than the other Magisterial District Courts. I suggest you attempt to determine the reason for the same or alternatively consider possible realignment of the Magisterial Districts Courts.

A handwritten signature in black ink, appearing to read "Michel O'Hora", written over a horizontal line.

Michel O'Hora

Truancy- All sitting Magisterial District Judges are responsible for conducting truancy hearings at the schools located within their District. The approach strives to resolve filings or formal adjudications and improve school attendance.

Fresh Start Diversion Program- Evaluate substance use disorder (SUD) and mental health issues faced by low-level criminal offenders to provide treatment and recovery resources for these individuals in lieu of prosecution and prison time. The program serves as both a pre- and post-arrest deflection program where low-level offenders can enter treatment immediately rather than follow the stages of the criminal process. Each participant is required to attend status court hearings as frequently as the magisterial district judge requires, and the appropriate action is taken to encourage the treatment process, while imposing swift, consistent and behavior-specific sanctions for relapse, missed meetings or court hearings, and other program violations.

Magisterial Veteran's Diversionary Program- Establish a coordinated approach for early intervention and diversion into treatment by magisterial district judges of summary/misdemeanor cases involving defendants who are veterans, eligible for health care benefits provided by the VA. Identification of a defendant as a veteran will be made by the police and/or the magisterial district judge. Subsequently, a treatment plan will commence, and the veteran will report to scheduled hearings with the magisterial district judge, who reviews the defendant's progress weekly until completion, which is approximately six months. In the event of non-compliance, the magisterial district judge will use discretion to determine how the case may proceed either through an alternative, sanction or termination.

Pretrial Services Program- A diversionary judicial program that utilizes the Adult Probation/Parole Department to assess a defendant's risk to public safety and identify areas of need (behavioral health issues or CYS involvement) to develop with the defendant an individualized bail plan to enhance the defendant's wellness, recovery, and stability in the community and make bail recommendations to the magisterial district judge. The defendant is assessed prior to preliminary hearing. Thereafter, the magisterial district judge monitors the participation in services and progress towards identified goals until disposition.

Magisterial District Summary Worksheet - Reestablishment 2021-2022

Start by saving the fillable worksheet template locally on your system as a PDF form. Then, open and complete the worksheets in a PDF browser (not a web browser) to ensure all options and functionality are available. Answer the questions by typing or selecting responses. Press TAB or click on a field to advance. Hover the fields for tips and instructions. Save and upload the completed form to SharePoint.

Magisterial District Court Number:	45-1-01	County:	Lackawanna	
1. Proposed plan for this magisterial district: Reestablish		2. Effective date: 2/28/2022		
Caseload Analysis				
3. Average total caseloads:	<i>Avg for Magisterial District</i>	<i>Avg for Judicial District</i>	<i>Avg for Class of County</i>	
	A. 3,026	B. 4,026	C. 4,919	
4. Compare the difference between the caseload average of this magisterial district to your judicial district caseload average.		<i>Difference (3A - 3B)</i>	<i>Ranking</i>	<i>Total</i>
		-1000	9th	out of 10
5. Compare the difference between the caseload average of this magisterial district to your class of county caseload average.		<i>Difference (3A - 3C)</i>	<i>% Above/Below</i>	
		-1893	-38 %	
<p>6. If this magisterial district is at the lower end of the caseload range and you are proposing to reestablish (no changes), please summarize your response from the plan that explains why you are departing from caseload equity.</p> <p style="margin-left: 40px;">No changes are proposed for this Magisterial District. Filings within this District remain consistent, and are balanced by the workload average. This District is the third largest geographical area, and underwent a population increase, which will have a future impact on an increased caseload. Importantly, the operation of Central Court maintains caseload equity.</p>				
Workload Analysis				
7. Average total workloads:	<i>Avg for Magisterial District</i>	<i>Avg for Judicial District</i>		
	A. 30,909	B. 34,376		
8. Compare the difference between the average total workloads of this magisterial district to the judicial district.		<i>Difference (7A - 7B)</i>	<i>% Above/Below</i>	
		-3,467	-10 %	
<p>9. If this magisterial district's average workload is fifteen (15%) percent <i>higher or lower than</i> your judicial district average workload and you are proposing to reestablish this magisterial district, please explain (<i>summarize your response from the plan</i>) why this does not result in an unwarranted inequity among the judges.</p> <p style="margin-left: 40px;">No changes are proposed for the Magisterial District because the District's average workload is within the acceptable parameters.</p>				

Magisterial District Information

10. Magisterial District Judge (MDJ) Information:

George E. Seig

██████████

12/31/23

12/31/42

Magisterial District Judge Name

Birthdate

Term Expiration Date

Mandatory Retirement Date

11. Magisterial District Court Information - Physical Location:

1 Maxson Drive
Old Forge, PA 18518

12. Is this court within the boundaries of the magisterial district? Yes

13. Is the MDJ's residence within the boundaries of the magisterial district? Yes

14. Are all portions of the magisterial district contiguous? Yes

15. To the best of your knowledge, are there any planned developments such as a mall, highway expansion or gas drilling that will likely cause an increase in the case filings for this office? If **YES**, please summarize your response below. No/Not Sure

16. List any police departments located within this magisterial district.

Taylor, Moosic, Old Forge

17. List any major highways within this magisterial district.

US-Route 11, I-81, Pennsylvania Turnpike-476

18. List the **current** municipalities for this magisterial district (alphabetically). For a list, click [HERE](#) for Realignment Orders submitted in the past.

Moosic Borough
Old Forge Borough
Taylor Borough

19. Are the **proposed** municipalities the same as above? If **NO**, please list all proposed municipalities (alphabetically). Yes

20. Additional Comments:

Magisterial District Summary Worksheet - Reestablishment 2021-2022

Start by saving the fillable worksheet template locally on your system as a PDF form. Then, open and complete the worksheets in a PDF browser (not a web browser) to ensure all options and functionality are available. Answer the questions by typing or selecting responses. Press TAB or click on a field to advance. Hover the fields for tips and instructions. Save and upload the completed form to SharePoint.

Magisterial District Court Number:	45-1-02	County:	Lackawanna
1. Proposed plan for this magisterial district: Reestablish <input type="button" value="v"/>		2. Effective date: 2/28/2022	
Caseload Analysis			
3. Average total caseloads:	<i>Avg for Magisterial District</i>	<i>Avg for Judicial District</i>	<i>Avg for Class of County</i>
	A. 8,536	B. 4,026	C. 4,919
4. Compare the difference between the caseload average of this magisterial district to your judicial district caseload average.		<i>Difference (3A - 3B)</i>	<i>Ranking Total</i>
		4510	1 out of 10
5. Compare the difference between the caseload average of this magisterial district to your class of county caseload average.		<i>Difference (3A - 3C)</i>	<i>% Above/Below</i>
		3617	74 %
<p>6. If this magisterial district is at the lower end of the caseload range <u>and</u> you are proposing to reestablish (no changes), please summarize your response from the plan that explains why you are departing from caseload equity.</p> <p>N/A - This Magisterial District has the highest average caseload in the County. Based upon public comment, and if deemed necessary, the President Judge would consider re-aligning with contiguous magisterial districts 45-1-03 and 45-1-05 to balance the caseload inequity, although cognizant of maintaining 45-1-02 as the central location for parking ticket payment.</p>			
Workload Analysis			
7. Average total workloads:	<i>Avg for Magisterial District</i>	<i>Avg for Judicial District</i>	
	A. 49,140	B. 34,376	
8. Compare the difference between the average total workloads of this magisterial district to the judicial district.		<i>Difference (7A - 7B)</i>	<i>% Above/Below</i>
		14,764	43 %
<p>9. If this magisterial district's average workload is fifteen (15%) percent <i>higher or lower than</i> your judicial district average workload <u>and</u> you are proposing to reestablish this magisterial district, please explain (<i>summarize your response from the plan</i>) why this does not result in an unwarranted inequity among the judges.</p> <p>No changes are proposed for this Magisterial District. Although this District's average workload is above average, it is equitable because this District compared to other Districts serves the center city area, which covers parking tickets as well as a concentrated area of retail, office, and leisure, specifically drinking establishments. Additionally, this District underwent a population increase. However, the operation of a Central Court, alleviates the workload inequity, therefore the difference is not a factor within the County.</p>			

Magisterial District Information

10. Magisterial District Judge (MDJ) Information:

Alyce M. Farrell

Magisterial District Judge Name

Birthdate

1/2/28

Term Expiration Date

12/31/42

Mandatory Retirement Date

11. Magisterial District Court Information - Physical Location:

130 North Washington Avenue, First Floor
Scranton, Pennsylvania 18503

12. Is this court within the boundaries of the magisterial district?

Yes

13. Is the MDJ's residence within the boundaries of the magisterial district?

Yes

14. Are all portions of the magisterial district contiguous?

Yes

15. To the best of your knowledge, are there any planned developments such as a mall, highway expansion or gas drilling that will likely cause an increase in the case filings for this office? If **YES**, please summarize your response below.

No/Not Sure

16. List any police departments located within this magisterial district.

Scranton City Police Department

17. List any major highways within this magisterial district.

US Route 11, I-81, PA Route 307

18. List the **current** municipalities for this magisterial district (alphabetically). For a list, click [HERE](#) for Realignment Orders submitted in the past.

Scranton City (Wards 9, 10, 16,
17) (Center City- East Scranton)

19. Are the **proposed** municipalities the same as above?
If **NO**, please list all proposed municipalities (alphabetically).

Yes

20. Additional Comments:

Magisterial District Summary Worksheet - Reestablishment 2021-2022

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Magisterial District Court Number: 45-1-03		County: Lackawanna	
1. Proposed plan for this magisterial district: Reestablish <input type="button" value="v"/>		2. Effective date: 2/28/2022	
Caseload Analysis			
3. Average total caseloads:	<i>Avg for Magisterial District</i>	<i>Avg for Judicial District</i>	<i>Avg for Class of County</i>
	A. 3,114	B. 4,026	C. 4,919
4. Compare the difference between the caseload average of this magisterial district to your judicial district caseload average.		<i>Difference (3A - 3B)</i>	<i>Ranking Total</i>
		-912	8 out of 10
5. Compare the difference between the caseload average of this magisterial district to your class of county caseload average.		<i>Difference (3A - 3C)</i>	<i>% Above/Below</i>
		-1805	-37 %
<p>6. If this magisterial district is at the lower end of the caseload range and you are proposing to reestablish (no changes), please summarize your response from the plan that explains why you are departing from caseload equity.</p> <p>No changes are proposed for this Magisterial District. Fillings within this District remain consistent, and are balanced by the workload average. This District underwent population growth, and a rise in the rental market, which will have a future impact on an increased caseload. Additionally, this District continues to experience Pennsylvania State Police enforcement activities on 1-81, and continues to experience landlord/tenant filings associated with the four low-income housing complexes within the District. Importantly, the operation of Central Court maintains caseload equity. Based upon public comment, if deemed necessary, the President Judge would consider re-aligning with contiguous magisterial district 45-1-02 to balance any caseload inequity, although cognizant of maintaining 45-1-02 as the central location for parking ticket payment.</p>			
Workload Analysis			
7. Average total workloads:	<i>Avg for Magisterial District</i>		<i>Avg for Judicial District</i>
	A. 37,239	B. 34,376	
8. Compare the difference between the average total workloads of this magisterial district to the judicial district.		<i>Difference (7A - 7B)</i>	<i>% Above/Below</i>
		2,863	8.0 %
<p>9. If this magisterial district's average workload is fifteen (15%) percent <i>higher or lower than</i> your judicial district average workload and you are proposing to reestablish this magisterial district, please explain (<i>summarize your response from the plan</i>) why this does not result in an unwarranted inequity among the judges.</p> <p>No changes are proposed to this Magisterial District because the District's average workload is within the acceptable parameters.</p>			

Magisterial District Information

10. Magisterial District Judge (MDJ) Information:

Joanne P. Corbett

Magisterial District Judge Name

██████████

Birthdate

12/31/23

Term Expiration Date

12/31/28

Mandatory Retirement Date

11. Magisterial District Court Information - Physical Location:

1629 Pittston Avenue
Scranton, PA 18505

12. Is this court within the boundaries of the magisterial district?

Yes

13. Is the MDJ's residence within the boundaries of the magisterial district?

Yes

14. Are all portions of the magisterial district contiguous?

Yes

15. To the best of your knowledge, are there any planned developments such as a mall, highway expansion or gas drilling that will likely cause an increase in the case filings for this office? If **YES**, please summarize your response below.

No/Not Sure

16. List any police departments located within this magisterial district.

Scranton City Police Department

17. List any major highways within this magisterial district.

US Route 11; I-81

18. List the **current** municipalities for this magisterial district (alphabetically). For a list, click [HERE](#) for Realignment Orders submitted in the past.

Scranton City (Wards 11, 12, 19, 20, 24)
(South Scranton)

19. Are the **proposed** municipalities the same as above?
If **NO**, please list all proposed municipalities (alphabetically).

Yes

20. Additional Comments:

This District has analyzed pandemic statistics for 2020-2021, and finds that the statistics mirror the higher statistics in 2018- 2019, therefore, it is anticipated that the 2022 court caseload will increase given that trend.

Magisterial District Summary Worksheet - Reestablishment 2021-2022

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Magisterial District Court Number: 45-1-05		County: Lackawanna	
1. Proposed plan for this magisterial district: Reestablish <input type="button" value="v"/>		2. Effective date: 2/28/2022	
Caseload Analysis			
3. Average total caseloads:	<i>Avg for Magisterial District</i>	<i>Avg for Judicial District</i>	<i>Avg for Class of County</i>
	A. 2,827	B. 4,026	C. 4,919
4. Compare the difference between the caseload average of this magisterial district to your judicial district caseload average.		<i>Difference (3A - 3B)</i>	<i>Ranking Total</i>
		-1199	10 out of 10
5. Compare the difference between the caseload average of this magisterial district to your class of county caseload average.		<i>Difference (3A - 3C)</i>	<i>% Above/Below</i>
		-2092	-43 %
<p>6. If this magisterial district is at the lower end of the caseload range and you are proposing to reestablish (no changes), please summarize your response from the plan that explains why you are departing from caseload equity.</p> <p>No changes are proposed for this magisterial district. This District comprises the largest populated section of the city, and demonstrates consistency in all filings, and is balanced by the workload average. Importantly, this District ranks as the third highest for civil filings as well as landlord/tenant filings, and is the fourth highest for criminal filings. This District does not service a major highway and cannot draw Pennsylvania State Police enforcement activity when compared to other Districts, which impacts traffic filings. Importantly, the operation of Central Court maintains caseload equity. Based upon public comment, if deemed necessary, the President Judge would consider re-aligning with contiguous magisterial districts 45-1-02 or 45-1-06 to balance any caseload inequity, although cognizant of maintaining 45-1-02 as the central location for parking ticket payment.</p>			
Workload Analysis			
7. Average total workloads:		<i>Avg for Magisterial District</i>	<i>Avg for Judicial District</i>
		A. 36,637	B. 34,376
8. Compare the difference between the average total workloads of this magisterial district to the judicial district.		<i>Difference (7A - 7B)</i>	<i>% Above/Below</i>
		2,261	7.0 %
<p>9. If this magisterial district's average workload is fifteen (15%) percent <i>higher or lower than</i> your judicial district average workload and you are proposing to reestablish this magisterial district, please explain (<i>summarize your response from the plan</i>) why this does not result in an unwarranted inequity among the judges.</p> <p>No changes are proposed for the Magisterial District because the District's average workload is within the acceptable parameters.</p>			

Magisterial District Information

10. Magisterial District Judge (MDJ) Information:

Terrence V. Gallagher

Magisterial District Judge Name

██████████

Birthdate

12/31/23

Term Expiration Date

12/31/23

Mandatory Retirement Date

11. Magisterial District Court Information - Physical Location:

1600 Farr Street
Scranton, PA 18504

12. Is this court within the boundaries of the magisterial district?

Yes

13. Is the MDJ's residence within the boundaries of the magisterial district?

Yes

14. Are all portions of the magisterial district contiguous?

Yes

15. To the best of your knowledge, are there any planned developments such as a mall, highway expansion or gas drilling that will likely cause an increase in the case filings for this office? If **YES**, please summarize your response below.

No/Not Sure

16. List any police departments located within this magisterial district.

Scranton City Police Department

17. List any major highways within this magisterial district.

18. List the **current** municipalities for this magisterial district (alphabetically). For a list, click [HERE](#) for Realignment Orders submitted in the past.

Scranton City (Wards 4-6, 14, 15, 18, 21, 22) (West Scranton)

19. Are the **proposed** municipalities the same as above? If **NO**, please list all proposed municipalities (alphabetically).

Yes

20. Additional Comments:

Magisterial District Summary Worksheet - Reestablishment 2021-2022

Start by saving the fillable worksheet template locally on your system as a PDF form. Then, open and complete the worksheets in a PDF browser (not a web browser) to ensure all options and functionality are available. Answer the questions by typing or selecting responses. Press TAB or click on a field to advance. Hover the fields for tips and instructions. Save and upload the completed form to SharePoint.

Magisterial District Court Number:	45-1-06	County:	Lackawanna
1. Proposed plan for this magisterial district: Reestablish <input type="button" value="v"/>		2. Effective date: 2/28/2022	
Caseload Analysis			
3. Average total caseloads:	<i>Avg for Magisterial District</i>	<i>Avg for Judicial District</i>	<i>Avg for Class of County</i>
	A. 5,047	B. 4,026	C. 4,919
4. Compare the difference between the caseload average of this magisterial district to your judicial district caseload average.	<i>Difference (3A - 3B)</i>		<i>Ranking Total</i>
	1021		2 out of 10
5. Compare the difference between the caseload average of this magisterial district to your class of county caseload average.	<i>Difference (3A - 3C)</i>		<i>% Above/Below</i>
	128		3 %
<p>6. If this magisterial district is at the lower end of the caseload range and you are proposing to reestablish (no changes), please summarize your response from the plan that explains why you are departing from caseload equity.</p> <p style="margin-left: 40px;">N/A- This Magisterial District has the second highest average caseload in the County. Based upon public comment, if deemed necessary, the President Judge would consider re-aligning with contiguous magisterial district 45-1-05 to balance any caseload inequity.</p>			
Workload Analysis			
7. Average total workloads:	<i>Avg for Magisterial District</i>		<i>Avg for Judicial District</i>
	A. 54,204		B. 34,376
8. Compare the difference between the average total workloads of this magisterial district to the judicial district.	<i>Difference (7A - 7B)</i>		<i>% Above/Below</i>
	19,828		58 %
<p>9. If this magisterial district's average workload is fifteen (15%) percent <i>higher or lower than</i> your judicial district average workload and you are proposing to reestablish this magisterial district, please explain (<i>summarize your response from the plan</i>) why this does not result in an unwarranted inequity among the judges.</p> <p style="margin-left: 40px;">No changes are proposed for this Magisterial District. While the District's average workload is above average, this District services various highways and multiple police departments, which produce an increased traffic workload. Additionally, the operation of a Central Court maintains workload equity, therefore the difference in workload is not a factor within the County. However, based upon public comment, if deemed necessary, the President Judge would consider re-aligning with contiguous magisterial district 45-1-05 to level any perceived disparity.</p>			

Magisterial District Information

10. Magisterial District Judge (MDJ) Information:

Paul J. Ware

Magisterial District Judge Name

██████████
Birthdate

12/31/23

Term Expiration Date

12/31/41

Mandatory Retirement Date

11. Magisterial District Court Information - Physical Location:

2012 W. Pine Street
Scranton, PA 18512

12. Is this court within the boundaries of the magisterial district?

Yes

13. Is the MDJ's residence within the boundaries of the magisterial district?

Yes

14. Are all portions of the magisterial district contiguous?

Yes

15. To the best of your knowledge, are there any planned developments such as a mall, highway expansion or gas drilling that will likely cause an increase in the case filings for this office? If **YES**, please summarize your response below.

No/Not Sure

16. List any police departments located within this magisterial district.

Pennsylvania State Police, Dunmore Borough Police Department, Scranton- Police Department

17. List any major highways within this magisterial district.

US Route 6, US Route 11, I-81, I-84, Pennsylvania Route 307, Pennsylvania Route 347, I-380

18. List the **current** municipalities for this magisterial district (alphabetically). For a list, click [HERE](#) for Realignment Orders submitted in the past.

Dunmore Borough
Scranton City (Wards 1-3, 7, 13,
23) (North Scranton/ Greenridge)

19. Are the **proposed** municipalities the same as above? If **NO**, please list all proposed municipalities (alphabetically).

Yes

20. Additional Comments:

Magisterial District Summary Worksheet - Reestablishment 2021-2022

Start by saving the fillable worksheet template locally on your system as a PDF form. Then, open and complete the worksheets in a PDF browser (not a web browser) to ensure all options and functionality are available. Answer the questions by typing or selecting responses. Press TAB or click on a field to advance. Hover the fields for tips and instructions. Save and upload the completed form to SharePoint.

Magisterial District Court Number:	45-1-08	County:	Lackawanna
1. Proposed plan for this magisterial district: Reestablish <input type="checkbox"/>		2. Effective date: 2/28/2022	
Caseload Analysis			
3. Average total caseloads:	<i>Avg for Magisterial District</i>	<i>Avg for Judicial District</i>	<i>Avg for Class of County</i>
	A. 3,768	B. 4,026	C. 4,919
4. Compare the difference between the caseload average of this magisterial district to your judicial district caseload average.		<i>Difference (3A - 3B)</i>	<i>Ranking Total</i>
		-258	4 out of 10
5. Compare the difference between the caseload average of this magisterial district to your class of county caseload average.		<i>Difference (3A - 3C)</i>	<i>% Above/Below</i>
		-1151	-23 %
6. If this magisterial district is at the lower end of the caseload range and you are proposing to reestablish (no changes), please summarize your response from the plan that explains why you are departing from caseload equity.			
N/A- This Magisterial District has the fourth highest average caseload in the County.			
Workload Analysis			
7. Average total workloads:	<i>Avg for Magisterial District</i>	<i>Avg for Judicial District</i>	
	A. 32,369	B. 34,376	
8. Compare the difference between the average total workloads of this magisterial district to the judicial district.		<i>Difference (7A - 7B)</i>	<i>% Above/Below</i>
		-2,007	-6 %
9. If this magisterial district's average workload is fifteen (15%) percent <i>higher or lower than</i> your judicial district average workload and you are proposing to reestablish this magisterial district, please explain (<i>summarize your response from the plan</i>) why this does not result in an unwarranted inequity among the judges.			
No changes are proposed for the Magisterial District because the District's average workload is within the acceptable parameters.			

Magisterial District Information			
10. Magisterial District Judge (MDJ) Information:			
John P. Pesota <i>Magisterial District Judge Name</i>	[REDACTED] <i>Birthdate</i>	12/31/23 <i>Term Expiration Date</i>	12/31/24 <i>Mandatory Retirement Date</i>
11. Magisterial District Court Information - Physical Location:			
901 Enterprise Street, #2 Dickson City, Pennsylvania 18519			
12. Is this court within the boundaries of the magisterial district?	Yes		
13. Is the MDJ's residence within the boundaries of the magisterial district?	Yes		
14. Are all portions of the magisterial district contiguous?	Yes		
15. To the best of your knowledge, are there any planned developments such as a mall, highway expansion or gas drilling that will likely cause an increase in the case filings for this office? If YES , please summarize your response below.	No/Not Sure		
16. List any police departments located within this magisterial district.			
Throop Police Department, Dickson City Police Department, Olyphant Police Department			
17. List any major highways within this magisterial district.			
I-81, Pennsylvania Route 347, US Route 6			
18. List the current municipalities for this magisterial district (alphabetically). For a list, click HERE for Realignment Orders submitted in the past.			
Dickson City Borough Olyphant Borough Throop Borough			
19. Are the proposed municipalities the same as above? If NO , please list all proposed municipalities (alphabetically).	Yes		
20. Additional Comments:			

Magisterial District Summary Worksheet - Reestablishment 2021-2022

Start by saving the fillable worksheet template locally on your system as a PDF form. Then, open and complete the worksheets in a PDF browser (not a web browser) to ensure all options and functionality are available. Answer the questions by typing or selecting responses. Press TAB or click on a field to advance. Hover the fields for tips and instructions. Save and upload the completed form to SharePoint.

Magisterial District Court Number: 45-3-01		County: Lackawanna	
1. Proposed plan for this magisterial district: Reestablish <input type="checkbox"/>		2. Effective date: 2/28/2022	
Caseload Analysis			
3. Average total caseloads:	<i>Avg for Magisterial District</i>	<i>Avg for Judicial District</i>	<i>Avg for Class of County</i>
	A. 3,184	B. 4,026	C. 4,919
4. Compare the difference between the caseload average of this magisterial district to your judicial district caseload average.		<i>Difference (3A - 3B)</i>	<i>Ranking Total</i>
		-842	7 out of 10
5. Compare the difference between the caseload average of this magisterial district to your class of county caseload average.		<i>Difference (3A - 3C)</i>	<i>% Above/Below</i>
		-1735	-35 %
<p>6. If this magisterial district is at the lower end of the caseload range and you are proposing to reestablish (no changes), please summarize your response from the plan that explains why you are departing from caseload equity.</p> <p style="margin-left: 40px;">No changes are proposed for this Magisterial District. This District ranks as the fourth highest in traffic filings, servicing five (5) police departments, and demonstrates consistency in all other filings. Also, it is anticipated that the caseload will increase given this District's rise in population and expansion of commerce locations. Importantly, caseload equity is achieved with the operation of Central Court.</p>			
Workload Analysis			
7. Average total workloads:		<i>Avg for Magisterial District</i>	<i>Avg for Judicial District</i>
		A. 19,514	B. 34,376
8. Compare the difference between the average total workloads of this magisterial district to the judicial district.		<i>Difference (7A - 7B)</i>	<i>% Above/Below</i>
		-14,862	-43 %
<p>9. If this magisterial district's average workload is fifteen (15%) percent <i>higher or lower than</i> your judicial district average workload and you are proposing to reestablish this magisterial district, please explain (<i>summarize your response from the plan</i>) why this does not result in an unwarranted inequity among the judges.</p> <p style="margin-left: 40px;">No changes are proposed for this Magisterial District. While the District's workload is lower, the sitting Magisterial District Judge provides a supervisory role in the County's Magisterial Veteran's Diversionary Program, which requires receipt and review of candidate applications, weekly receipt and review of client progress reports, and quarterly in-person reporting. The sitting Magisterial District Judge also provides an invaluable advisory role in the County's Common Pleas Veteran's Treatment Court. Also, the operation of Central Court results in a more equitable workload.</p>			

Magisterial District Information			
10. Magisterial District Judge (MDJ) Information: <div style="display: flex; justify-content: space-between; align-items: flex-start; margin-top: 10px;"> <div style="width: 30%;"> <p>Paul Keeler <i>Magisterial District Judge Name</i></p> </div> <div style="width: 15%; text-align: center;"> <div style="background-color: black; width: 40px; height: 15px; margin: 0 auto;"></div> <p><i>Birthdate</i></p> </div> <div style="width: 15%; text-align: center;"> <p>1/2/28 1/3/28</p> <p><i>Term Expiration Date</i></p> </div> <div style="width: 35%; text-align: center;"> <p>12/31/52 <i>Mandatory Retirement Date</i></p> </div> </div>			
11. Magisterial District Court Information - Physical Location: <div style="margin-top: 5px;"> <p>104 Shady Lane Road Chinchilla, Pennsylvania 18410</p> </div>			
12. Is this court within the boundaries of the magisterial district?	Yes		
13. Is the MDJ's residence within the boundaries of the magisterial district?	Yes		
14. Are all portions of the magisterial district contiguous?	Yes		
15. To the best of your knowledge, are there any planned developments such as a mall, highway expansion or gas drilling that will likely cause an increase in the case filings for this office? If YES, please summarize your response below.	No/Not Sure		
16. List any police departments located within this magisterial district. <div style="margin-top: 5px; font-size: small;"> <p>Clarks Summit Police Department, South Abington Township Police Department, Waverly Township Police Department, Dalton Borough Police Department</p> </div>			
17. List any major highways within this magisterial district. <div style="margin-top: 5px; font-size: small;"> <p>I-81, US-6, Pennsylvania Turnpike 476, Pennsylvania Route 307</p> </div>			
18. List the <u>current</u> municipalities for this magisterial district (alphabetically). For a list, click HERE for Realignment Orders submitted in the past.			
<div style="background-color: black; width: 80px; height: 80px; margin: 0 auto;"></div>	<p>Benton Township Clarks Summit Borough Clarks Green Borough Dalton Borough Glenburn Township La LaPlume Township Newton Township</p>	<p>North Abington Township Ransom Township South Abington Township Waverly Township West Abington Township</p>	
19. Are the <u>proposed</u> municipalities the same as above? If NO, please list all proposed municipalities (alphabetically).			Yes
20. Additional Comments:			

Magisterial District Summary Worksheet - Reestablishment 2021-2022

Start by saving the fillable worksheet template locally on your system as a PDF form. Then, open and complete the worksheets in a PDF browser (not a web browser) to ensure all options and functionality are available. Answer the questions by typing or selecting responses. Press TAB or click on a field to advance. Hover the fields for tips and instructions. Save and upload the completed form to SharePoint.

Magisterial District Court Number: 45-3-02	County: Lackawanna		
1. Proposed plan for this magisterial district: Reestablish <input type="checkbox"/>	2. Effective date: 2/28/2022		
Caseload Analysis			
3. Average total caseloads:	<i>Avg for Magisterial District</i>	<i>Avg for Judicial District</i>	<i>Avg for Class of County</i>
	A. 4,013	B. 4,026	C. 4,919
4. Compare the difference between the caseload average of this magisterial district to your judicial district caseload average.	<i>Difference (3A - 3B)</i>	<i>Ranking</i>	<i>Total</i>
	-13	3rd	out of 10
5. Compare the difference between the caseload average of this magisterial district to your class of county caseload average.	<i>Difference (3A - 3C)</i>	<i>% Above/Below</i>	
	-906	-18 %	
<p>6. If this magisterial district is at the lower end of the caseload range and you are proposing to reestablish (no changes), please summarize your response from the plan that explains why you are departing from caseload equity.</p> <p style="padding-left: 40px;">N/A-This Magisterial District has the third highest average caseload in the County.</p>			
Workload Analysis			
7. Average total workloads:	<i>Avg for Magisterial District</i>	<i>Avg for Judicial District</i>	
	A. 20,829	B. 34,376	
8. Compare the difference between the average total workloads of this magisterial district to the judicial district.	<i>Difference (7A - 7B)</i>	<i>% Above/Below</i>	
	-13,547	-39 %	
<p>9. If this magisterial district's average workload is fifteen (15%) percent <i>higher or lower than</i> your judicial district average workload and you are proposing to reestablish this magisterial district, please explain (<i>summarize your response from the plan</i>) why this does not result in an unwarranted inequity among the judges.</p> <p>No changes are proposed for this Magisterial District. This Magisterial District has expansive geography and services a large rural area with small towns and several part-time police departments. While the workload in this district is lower, it is balanced by the caseload and is a major revenue collector. This district encompasses various highways with the only weigh station locations and accounts for all commercial vehicle traffic filings in the County. The operation of a Central Court maintains workload equity, therefore the difference in workload is not a factor within the County.</p>			

Magisterial District Information			
10. Magisterial District Judge (MDJ) Information:			
Kipp E. Adcock <i>Magisterial District Judge Name</i>	 <i>Birthdate</i>	12/31/23 <i>Term Expiration Date</i>	12/31/43 <i>Mandatory Retirement Date</i>
11. Magisterial District Court Information - Physical Location:			
115 North Main Street Moscow, Pennsylvania 18444			
12. Is this court within the boundaries of the magisterial district?			Yes
13. Is the MDJ's residence within the boundaries of the magisterial district?			Yes
14. Are all portions of the magisterial district contiguous?			Yes
15. To the best of your knowledge, are there any planned developments such as a mall, highway expansion or gas drilling that will likely cause an increase in the case filings for this office? If YES , please summarize your response below.			No/Not Sure
16. List any police departments located within this magisterial district.			
Moscow, Jefferson Township, Roaring Brook Township, Covington Township			
17. List any major highways within this magisterial district.			
I-84; Route 307; Route 348; Route 380; Route 435; Route 502; Route 590; Route 690; Route 247			
18. List the current municipalities for this magisterial district (alphabetically). For a list, click HERE for Realignment Orders submitted in the past.			
	Clifton Township Covington Township Elmhurst Township Jefferson Township Lehigh Township Madison Township Moscow Borough Roaring Brook Township	Spring Brook Township Thornhurst Township	
19. Are the proposed municipalities the same as above? If NO , please list all proposed municipalities (alphabetically).			Yes
20. Additional Comments:			

Magisterial District Summary Worksheet - Reestablishment 2021-2022

Start by saving the fillable worksheet template locally on your system as a PDF form. Then, open and complete the worksheets in a PDF browser (not a web browser) to ensure all options and functionality are available. Answer the questions by typing or selecting responses. Press TAB or click on a field to advance. Hover the fields for tips and instructions. Save and upload the completed form to SharePoint.

Magisterial District Court Number: 45-3-03		County: Lackawanna	
1. Proposed plan for this magisterial district: Reestablish <input type="checkbox"/>		2. Effective date: 2/28/2022	
Caseload Analysis			
3. Average total caseloads:	<i>Avg for Magisterial District</i>	<i>Avg for Judicial District</i>	<i>Avg for Class of County</i>
	A. 3,339	B. 4,026	C. 4,919
4. Compare the difference between the caseload average of this magisterial district to your judicial district caseload average.		<i>Difference (3A - 3B)</i>	<i>Ranking Total</i>
		-687	6th out of 10
5. Compare the difference between the caseload average of this magisterial district to your class of county caseload average.		<i>Difference (3A - 3C)</i>	<i>% Above/Below</i>
		-1580	-32 %
<p>6. If this magisterial district is at the lower end of the caseload range and you are proposing to reestablish (no changes), please summarize your response from the plan that explains why you are departing from caseload equity.</p> <p>No changes are proposed for this Magisterial District. This District is the second largest geographical area with several rural towns, and four (4) police departments. This District services two housing authorities, the Carbondale Housing Authority and the Lackawanna County Housing Authority together with two apartment complexes that provide affordable housing. The caseload remains consistent and is balanced by the workload. This District has the third highest non-traffic filings in the County, and oversees an increased amount of payment plans and collection of restitution. Additionally, this District has experienced and is likely to continue to see a rise in single family homes being converted to rental properties, as well as a planned housing development in Vandling Borough, which will involve an increased population and a potential increase in caseload. Importantly, the operation of Central Court maintains equity, and the difference does not have an impact on the County.</p>			
Workload Analysis			
7. Average total workloads:	<i>Avg for Magisterial District</i>	<i>Avg for Judicial District</i>	
	A. 34,574	B. 34,376	
8. Compare the difference between the average total workloads of this magisterial district to the judicial district.		<i>Difference (7A - 7B)</i>	<i>% Above/Below</i>
		198	1 %
<p>9. If this magisterial district's average workload is fifteen (15%) percent <i>higher or lower than</i> your judicial district average workload and you are proposing to reestablish this magisterial district, please explain (<i>summarize your response from the plan</i>) why this does not result in an unwarranted inequity among the judges.</p> <p>No changes are proposed for this Magisterial District because the District's average workload is within the acceptable parameters.</p>			

Magisterial District Information			
10. Magisterial District Judge (MDJ) Information:			
Sean P. McGraw <i>Magisterial District Judge Name</i>	[REDACTED] <i>Birthdate</i>	1/2/28 <i>Term Expiration Date</i>	12/31/45 <i>Mandatory Retirement Date</i>
11. Magisterial District Court Information - Physical Location:			
38 North Main Street Carbondale, Pennsylvania 18407			
12. Is this court within the boundaries of the magisterial district?	Yes		
13. Is the MDJ's residence within the boundaries of the magisterial district?	Yes		
14. Are all portions of the magisterial district contiguous?	Yes		
15. To the best of your knowledge, are there any planned developments such as a mall, highway expansion or gas drilling that will likely cause an increase in the case filings for this office? If YES , please summarize your response below.	Yes		
Vandling Borough planned housing development			
16. List any police departments located within this magisterial district.			
Carbondale City Police Department; Carbondale Township Police Department; Scott Township Police Department, Greenfield Township Police Department			
17. List any major highways within this magisterial district.			
PA Route 6; I-81; PA Route 107; PA Route 171; PA Route 247; PA Route 347; PA Route 407; PA Route 438			
18. List the current municipalities for this magisterial district (alphabetically). For a list, click HERE for Realignment Orders submitted in the past.			
Benton Township Carbondale City Carbondale Township Fell Township Greenfield Township Scott Township Vandling Borough			
19. Are the proposed municipalities the same as above? If NO , please list all proposed municipalities (alphabetically).	Yes		
20. Additional Comments:			

Magisterial District Summary Worksheet - Reestablishment 2021-2022

Start by saving the fillable worksheet template locally on your system as a PDF form. Then, open and complete the worksheets in a PDF browser (not a web browser) to ensure all options and functionality are available. Answer the questions by typing or selecting responses. Press TAB or click on a field to advance. Hover the fields for tips and instructions. Save and upload the completed form to SharePoint.

Magisterial District Court Number: 45-3-04		County: Lackawanna	
1. Proposed plan for this magisterial district: Reestablish <input type="checkbox"/>		2. Effective date: 2/28/2022	
Caseload Analysis			
3. Average total caseloads:	<i>Avg for Magisterial District</i>	<i>Avg for Judicial District</i>	<i>Avg for Class of County</i>
	A. 3,403	B. 4,026	C. 4,919
4. Compare the difference between the caseload average of this magisterial district to your judicial district caseload average.		<i>Difference (3A - 3B)</i>	<i>Ranking Total</i>
		-623	5th out of 10
5. Compare the difference between the caseload average of this magisterial district to your class of county caseload average.		<i>Difference (3A - 3C)</i>	<i>% Above/Below</i>
		-1516	-31 %
<p>6. If this magisterial district is at the lower end of the caseload range and you are proposing to reestablish (no changes), please summarize your response from the plan that explains why you are departing from caseload equity.</p> <p style="margin-left: 40px;">N/A- This Magisterial District has the fifth highest average caseload in the County.</p>			
Workload Analysis			
7. Average total workloads:	<i>Avg for Magisterial District</i>	<i>Avg for Judicial District</i>	
	A. 28,277	B. 34,376	
8. Compare the difference between the average total workloads of this magisterial district to the judicial district.		<i>Difference (7A - 7B)</i>	<i>% Above/Below</i>
		-6,099	-18 %
<p>9. If this magisterial district's average workload is fifteen (15%) percent <i>higher or lower than</i> your judicial district average workload and you are proposing to reestablish this magisterial district, please explain (<i>summarize your response from the plan</i>) why this does not result in an unwarranted inequity among the judges.</p> <p>No changes are proposed for this Magisterial District. Although slightly lower, this District services five police departments as well as the Pennsylvania State Police, and encompasses two commercially important highways- US-Route 6 (Robert P. Casey Highway) and Business Route 6 (Scranton- Carbondale Highway), which is the gateway to large commercial businesses such as Walmart and Target, and maintains the Viewmont Mall, several retail places, restaurants and smaller commercial businesses that consistently balance the caseload. This District services the Jessup Industrial Park, which continues to expand businesses, and is currently working on a housing development. Additionally, this District contains four low-income housing developments that generate a consistent landlord/ tenant workload. Also, this District performs an exceptional number of wedding ceremonies. The workload difference is relatively negligible, especially given the population growth, and does not have an impact within the County. Likewise, the operation of a Central Court corrects any minor inequity.</p>			

Magisterial District Information			
10. Magisterial District Judge (MDJ) Information:			
Laura M. Turlip <i>Magisterial District Judge Name</i>	[REDACTED] <i>Birthdate</i>	12/31/23 <i>Term Expiration Date</i>	12/31/51 <i>Mandatory Retirement Date</i>
11. Magisterial District Court Information - Physical Location:			
Archbald Borough Building 400 Church Street, 2nd Floor Archbald, PA 18403			
12. Is this court within the boundaries of the magisterial district?			Yes
13. Is the MDJ's residence within the boundaries of the magisterial district?			Yes
14. Are all portions of the magisterial district contiguous?			Yes
15. To the best of your knowledge, are there any planned developments such as a mall, highway expansion or gas drilling that will likely cause an increase in the case filings for this office? If YES, please summarize your response below.			Yes
<p>Eynon- Wildcat Ridge Housing Development is currently expanding. Jessup Industrial Park - Within the last five (5) years, a mixed-use development serving office, manufacturing and distribution. Several businesses and private developers have relocated or chosen for purchase and lease for economic and industrial development. Currently, extending into housing development as well.</p>			
16. List any police departments located within this magisterial district.			
Archbald Borough Police, Jermyn Borough Police, Blakely Borough Police, Jessup Borough Police, Mayfield Borough Police, PSP			
17. List any major highways within this magisterial district.			
US-Route 6, I-81, Pennsylvania Route 107, Pennsylvania Route 247, Pennsylvania Route 347, Pennsylvania Route 632			
18. List the <u>current</u> municipalities for this magisterial district (alphabetically). For a list, click HERE for Realignment Orders submitted in the past.			
Archbald Borough Blakely Borough Jermyn Borough Jessup Borough Mayfield Borough Scott Township			
19. Are the <u>proposed</u> municipalities the same as above? If NO, please list all proposed municipalities (alphabetically).			Yes
20. Additional Comments:			

PUBLIC COMMENT

The proposed Lackawanna County Magisterial District Plan is available for review in the Office of Court Administration, 1st Floor, Lackawanna County Courthouse, 200 N. Washington Avenue, Scranton, PA 18503 and on the Lackawanna County website at www.lackawannacounty.org.

Public comment on the proposed re-establishment plan is invited. Interested parties may submit written comments. Comments may also be submitted by email. Comments must be received on or before 4:00 p.m. Thursday, March 31, 2022.

Submit Comments to:

Julie K. Zaleski, Esq., Special Courts Administrator
Lackawanna County Courthouse
200 N. Washington Avenue
Scranton, PA 18503

OR BY EMAIL: zaleskij@lackawannacounty.org

Court Administrator

The office of the District Court Administrator was established in Lackawanna County to reduce the burden of administrative duties for the Judges of the Courts of Common Pleas. The responsibility of the District Court Administrator is to manage the non-judicial functions of the court. Judges are ultimately responsible for effective court management; however, the complexity of the modern court requires the delegation of administrative functions and responsibilities to the District Court Administrator. The District Court Administrator serves as an appointee of the entire court but is subject to the supervision and direction of the President Judge. The District Court Administrator must practice extensive managerial and administrative skills in order to serve effectively as the managerial arm of the court, and by doing so, increases the time that judges can spend in adjudication.

The Court Administrator's Office advises and assists the President Judge of the Common Pleas Courts with management and administration of the courts. The Administrator's Office is also responsible to the other eight Common Pleas Court judges, assuring that the Court staff carries out the specialized duties which are assigned to them. The Court Administrator's Office is the administrative arm of the Court and is responsible for all support functions necessary to maintain the efficient and effective operation of both the Common Pleas Court and the Minor Judiciary. Responsibilities of this Office include, but are not limited to, juror usage, budget and fiscal operations, personnel, planning, scheduling court proceedings, information systems development, case flow management, and public information. The Lackawanna County Court Administrator's office administers and supervises the Offices of the Magisterial District Judges, Central Court, Adult Probation, Juvenile Probation, and Domestic Relations in addition to the court reporters, law library and contract foreign language and sign language interpreters. The office works very closely with the Department of Children and Youth Services in all court related matters affecting the family. The Court Administrator is also responsible for overall personnel management and labor relations for the judicial branch.

The Office applies all of its skills and resources to the achievement of departmental goals as defined by law, and in accordance with policy established by the Court. It involves a close working, cooperative relationship, not only between the Court Administrator and Court-supervised departments, but with those County agencies which provide services to the Court, and other County agencies as well.

For more information and answers regarding State Courts, select this link www.courts.state.pa.us or jsportal.pacourts.us to access the Pennsylvania Unified Judicial System websites.

Office Hours 9:00 A.M. through 4:00 P.M. Monday through Friday

Motion Court

Civil Motion Court is held daily, Monday thru Friday in the main Courthouse at 9:00 am.
Family Motion Court is held daily, Monday thru Friday in the Family Court Center, 123 Wyoming Avenue, First Floor, Scranton, PA 18503 at 9:00 am.
Orphans Court is held on Monday, Wednesday and Friday in the main Courthouse at 9:00 am.
Discovery Motion Court is held on Monday and Thursday in the main Courthouse at 9:30 am.
Court en Banc is held the second and last Friday of each month in the main Courthouse, courtroom # 3 at 9:00 am.
All individuals bringing motions to any motion court are urged to be prompt as motion court closes when the last attorney or pro se litigant is heard.

Location

Lackawanna County Courthouse
200 N. Washington Avenue,
1st Floor
Scranton, PA 18503

Civil and Criminal Court Cases:
[Lackawanna County Courthouse](#)
200 North Washington Avenue
Scranton, Pennsylvania 18503
Phone: (570) 963-6773
FAX: (570) 963-6477

Family and Orphans' Court Cases:
[Family Court Center](#)
123 Wyoming Avenue, First Floor
Scranton, PA 18503
Phone: (570) 963-5692
FAX: (570) 963-5693

Central Court:
[Lackawanna County Criminal Justice Center](#)
1360 Wyoming Avenue
Scranton, PA 18509
Phone 570-963-6436
Fax 570-963-6376

Administrative Contacts

Stacey Harris, Esq.
Deputy Court Administrator
Phone: 570-963-6773 Ext: 6833
Fax: 570-963-6477
E-mail: [Contact Me](#)

Claire Czaykowski, Esquire
Family Court Administrator
Phone: 570-963-6773 Ext: 7123
Fax: 570-963-6477
E-mail: [Contact Me](#)

Julie Zaleski, Esq.
Special Courts Administrator
Phone: 570-963-6773 Ext: 7126
Fax: 570-963-6477
E-mail: [Contact Me](#)

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Information -

8 Documents

- [45th Judicial District Language Access Plan](#)
- [Interpreter Request / Waiver Forms](#)
- [Language Access Brochure](#)
- [Language Access Brochure Video](#)
- [Language Access Plan Grievance Procedure and Form](#)
- [Language Access Plan Grievance Procedure and Form - SPANISH](#)
- [Notice of Language Rights](#)
- [Magisterial District Judge Reestablishment Program](#)

Court Policies and Procedures -

7 Documents

Forms -

11 Documents

Forms - Spanish -

3 Documents

[Organizations Chart](#)

[Rules of Criminal Procedure](#)

[Rules of Civil Procedure](#)