

**Form G-05. Certificate of Filing**

COURT OF COMMON PLEAS OF

COUNTY

ORPHANS' COURT DIVISION

**CERTIFICATE OF FILING**

ESTATE/GUARDIANSHIP OF

An Incapacitated Person

DOCKET NO.

DATE OF DECREE:

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I certify that on (date)

I filed the following documents:

- Inventory                       Amended Inventory                       Firearms search  
 Annual Report - Guardian of the Person                       Annual Report - Guardian of the Estate

A copy of this Certificate of Filing is being sent to:

- Incapacitated Person  
 Incapacitated Person's attorney or guardian ad litem (if currently representing protected person):  
 The parent or guardian with whom the Incapacitated Person resides (if any):  
 The following person(s) designated by court order:  
 Intestate Heirs:  
 Other Interested Parties:

Certification Method:

- By mail
- By fax (number)
- By personal delivery
- Overnight delivery/Fed Ex
- By e-mail if requested by recipient (unless local rule permits)

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Printed Name

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Guardian's Signature

**Instructions for Document Access**

If you are one of the individuals noted above to whom this certificate of filing was sent, you may access and view the documents filed by presenting this certificate of filing along with proper identification to the Clerks of the Orphans Court in the county listed on the previous page.

*Counties should include specific instructions on how/where individuals who receive a Certificate of Filing can request documents from the Clerk of Orphans' Court.*