

## **JOB POSTING**

### **Indiana County Court of Common Pleas 40<sup>th</sup> Judicial District Indiana, PA**

**Job Title:** Judicial Law Clerk position open for  
The Honorable Gina R. Force

**Salary:** \$42,981 plus benefits

**Term of Appointment:** 1 year beginning January 2022

**Requirements:** Must be a law school graduate by position start date

**Responsibilities:** Assisting the Court including legal research,  
completing legal writing projects, and observing court  
proceedings

**Please include:** Cover letter, resume, and two (2) letters of  
recommendation. A writing sample is required at the  
time of the interview.

**Deadline to submit:** December 10, 2021

**Submit to:** Christy Donofrio, Esq.  
District Court Administrator  
Indiana County Courthouse  
825 Philadelphia Street, 2<sup>nd</sup> Floor  
Indiana, PA 15701

[cdonofrio@indianacountypa.gov](mailto:cdonofrio@indianacountypa.gov)