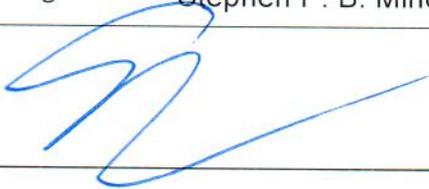


Judicial District Summary Worksheet – Reestablishment 2021-2022

Start by saving the fillable worksheet template locally on your system as a PDF form. Then, open and complete the worksheet in a PDF browser (not a web browser) to ensure all options and functionality are available. Answer the questions by typing or selecting responses. Press TAB or click on a field to advance. Save and upload the completed form to SharePoint.

Judicial District Number: 3	County: Potter	Class of County: 8
<p>1. List the existing magisterial districts in your judicial district (##-#-##):</p> <p>55-3-01 55-4-01 55-4-03</p>		
Caseload Analysis		
2. Average total caseloads:	<i>Judicial District</i>	<i>Class of County</i>
	1,297	1,813
3. Compare the difference between the caseload average of your judicial district to the class of county.	<i># of Cases</i>	<i>Ranking</i> <i>Total</i>
	-516	5th out of 5
4. Is your judicial district caseload average at the lower end of the caseload range when compared to the other judicial districts in your class of county?		Yes
Proposed Actions		
5. Are any magisterial districts proposed for reestablishment? If YES, list the magisterial districts proposed for reestablishment (no changes).		Yes
<p>55-3-01 55-4-01 55-4-03</p>		
6. Are any magisterial district proposed for realignment? If YES, list the magisterial districts proposed for realignment (changes).		No
7. Are any magisterial districts proposed for elimination? If YES, list the magisterial districts proposed for elimination.		No

Additional Workload Factors	
8. Do you have a night court operating within the judicial district?	No
9. Do you have a central court within your judicial district?	No
10. Do you have any special programs that will entail effort by the MDJs such as truancy programs or drug, DUI, veteran, or mental health diversion programs? If YES, briefly explain the types of programs.	No
Final Checklist	
11. Was a request for public comment posted?	Yes
12. Method of posting - electronic, physical copy, or both?	Both
13. Were media outlets notified?	No
14. Were public comments received?	No
15. Did you include a copy of the posting and public comments in your submission?	No
16. Did you complete summary worksheets for all magisterial districts?	Yes
17. Did you include your petition and all supporting documentation, if applicable?	Yes
18. Did you confer with the MDJs in your county?	No
19. Additional Remarks	
<p>The Court is aware that our case load is well below the average of other eighth class counties. However, in reducing Potter County down to two MDJ offices would significantly affect the accessibility of these offices to the public. Given the road network in this rural county, travel times between these offices would increase significantly considering some already travel close to thirty minutes to reach a MDJ office. Thus, we are committed to maintaining all three of our offices at this time. Potter County also having been ranked one of the poorest counties in the state with very little public transportation, the court has considered access to justice in making this determination.</p>	
Verification of Submission	
20. Date submitted to AOPC:	3/10/2022
21. President Judge Name:	Stephen P. B. Minor
Signature	

Magisterial District Summary Worksheet - Reestablishment 2021-2022

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Magisterial District Court Number:	55-3-01	County:	Potter
1. Proposed plan for this magisterial district: Reestablish		2. Effective date:	
Caseload Analysis			
3. Average total caseloads:	<i>Avg for Magisterial District</i>	<i>Avg for Judicial District</i>	<i>Avg for Class of County</i>
	A. 1,623	B. 1,297	C. 1,813
4. Compare the difference between the caseload average of this magisterial district to your judicial district caseload average.		<i>Difference (3A - 3B)</i>	<i>Ranking Total</i>
		326	1st out of 3
5. Compare the difference between the caseload average of this magisterial district to your class of county caseload average.		<i>Difference (3A - 3C)</i>	<i>% Above/Below</i>
		-190	-10 %
<p>6. If this magisterial district is at the lower end of the caseload range and you are proposing to reestablish (no changes), please summarize your response from the plan that explains why you are departing from caseload equity.</p> <p style="padding-left: 40px;">The distance residents would have to travel to get to an MDJ office presents a burden.</p>			
Workload Analysis			
7. Average total workloads:	<i>Avg for Magisterial District</i>	<i>Avg for Judicial District</i>	
	A. 11,336	B. 8,921	
8. Compare the difference between the average total workloads of this magisterial district to the judicial district.		<i>Difference (7A - 7B)</i>	<i>% Above/Below</i>
		2,415	27 %
<p>9. If this magisterial district's average workload is fifteen (15%) percent <i>higher or lower than</i> your judicial district average workload and you are proposing to reestablish this magisterial district, please explain (<i>summarize your response from the plan</i>) why this does not result in an unwarranted inequity among the judges.</p>			

Magisterial District Information	
<p>10. Magisterial District Judge (MDJ) Information: (Vacant)</p> <p style="text-align: center;"><i>Magisterial District Judge Name Birthdate Term Expiration Date Mandatory Retirement Date</i></p>	
<p>11. Magisterial District Court Information - Physical Location: 24 Maple View Lane, Suite 1, Coudersport PA 16915</p>	
12. Is this court within the boundaries of the magisterial district?	Yes
13. Is the MDJ's residence within the boundaries of the magisterial district?	Yes
14. Are all portions of the magisterial district contiguous?	Yes
15. To the best of your knowledge, are there any planned developments such as a mall, highway expansion or gas drilling that will likely cause an increase in the case filings for this office? If YES , please summarize your response below.	No/Not Sure
<p>16. List any police departments located within this magisterial district. Coudersport Borough, Sweden Township, PA State Police</p>	
<p>17. List any major highways within this magisterial district. Route 6</p>	
<p>18. List the current municipalities for this magisterial district (alphabetically). For a list, click HERE for Realignment Orders submitted in the past.</p> <p>Austin Borough, Coudersport Borough, East Fork Township, Eulalia Township, Homer Township, Keating Township, Portage Township, Summit Township, Sweden Township, Sylvania Township, Wharton Township</p>	
19. Are the proposed municipalities the same as above? If NO , please list all proposed municipalities (alphabetically).	Yes
20. Additional Comments:	

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Magisterial District Court Number:	55-4-01	County:	Potter	
1. Proposed plan for this magisterial district: Reestablish		2. Effective date:		
Caseload Analysis				
3. Average total caseloads:	<i>Magisterial District</i>	<i>Judicial District</i>	<i>Class of County</i>	
	831	1,297	1,813	
4. Compare the difference between the caseload average of this magisterial district to your judicial district caseload average.		<i># of Cases</i>	<i>Ranking</i>	<i>Total</i>
		-466	3rd	out of 3
5. Compare the difference between the caseload average of this magisterial district to your class of county caseload average.		<i># of Cases</i>	<i>% Above/Below</i>	
		-982	-54 %	
<p>6. If this magisterial district is at the lower end of the caseload range and you are proposing to reestablish (no changes), please summarize your response from the petition that explains why are departing from caseload equity.</p> <p>The distance residents would need to travel to get to an MDJ office presents a burden.</p>				
Workload Analysis				
7. Average total workloads:		<i>Magisterial District</i>	<i>Judicial District</i>	
		6,526	8,921	
8. Compare the difference between the average total workloads of this magisterial district to the judicial district.		<i>Total Difference</i>	<i>% Above/Below</i>	
		-2,395	-27 %	
<p>9. If this magisterial district's average workload is fifteen (15%) percent <i>higher or lower than</i> your judicial district average workload and you are proposing to reestablish this magisterial district, please explain (<i>summarize your response from the petition</i>) why this does not result in an unwarranted inequity among the judges.</p>				

Magisterial District Information

10. Magisterial District Judge (MDJ) Information:

Kari McCleaff

Magisterial District Judge Name

██████████
Birthdate

12/31/23

Term Expiration Date

12/31/59

Mandatory Retirement Date

11. Magisterial District Court Information - Physical Location:

221 West Academy Street, PO Box 67, Shinglehouse PA 16748

12. Is this court within the boundaries of the magisterial district?

Yes

13. Is the MDJ's residence within the boundaries of the magisterial district?

Yes

14. Are all portions of the magisterial district contiguous?

Yes

15. To the best of your knowledge, are there any planned developments such as a mall, highway expansion or gas drilling that will likely cause an increase in the case filings for this office? If **YES**, please summarize your response below.

No/Not Sure

16. List any police departments located within this magisterial district.

Shinglehouse Borough Police

17. List any major highways within this magisterial district.

Route 44

18. List the **current** municipalities for this magisterial district (alphabetically). For a list, click [HERE](#) for Realignment Orders submitted in the past.

Allegheny Township, Clara Township, Genesee Township, Hebron Township, Oswayo Borough, Oswayo Township, Pleasant Valley Township, Roulette Township, Sharon Township, Shinglehouse Borough

19. Are the **proposed** municipalities the same as above? If **NO**, please list all proposed municipalities (alphabetically).

Yes

20. Additional Comments:

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Magisterial District Court Number:		County:	Potter	
1. Proposed plan for this magisterial district:		2. Effective date:		
Caseload Analysis				
3. Average total caseloads:	<i>Magisterial District</i>	<i>Judicial District</i>	<i>Class of County</i>	
4. Compare the difference between the caseload average of this magisterial district to your judicial district caseload average.		<i># of Cases</i>	<i>Ranking</i>	<i>Total</i>
			<i>out of</i>	
5. Compare the difference between the caseload average of this magisterial district to your class of county caseload average.		<i># of Cases</i>	<i>% Above/Below</i>	
			<i>%</i>	
<p>6. If this magisterial district is at the lower end of the caseload range and you are proposing to reestablish (no changes), please summarize your response from the petition that explains why you are departing from caseload equity.</p> <p style="text-align: center; margin-top: 20px;">The distance residents have to travel to get to an MDJ office presents a burden.</p>				
Workload Analysis				
7. Average total workloads:		<i>Magisterial District</i>	<i>Judicial District</i>	
8. Compare the difference between the average total workloads of this magisterial district to the judicial district.		<i>Total Difference</i>	<i>% Above/Below</i>	
			<i>%</i>	
<p>9. If this magisterial district's average workload is fifteen (15%) percent <i>higher or lower than</i> your judicial district average workload and you are proposing to reestablish this magisterial district, please explain (<i>summarize your response from the petition</i>) why this does not result in an unwarranted inequity among the judges.</p>				

Magisterial District Information

10. Magisterial District Judge (MDJ) Information:

Magisterial District Judge Name

Birthdate

Term Expiration Date

Mandatory Retirement Date

11. Magisterial District Court Information - Physical Location:

12. Is this court within the boundaries of the magisterial district?

13. Is the MDJ's residence within the boundaries of the magisterial district?

14. Are all portions of the magisterial district contiguous?

15. To the best of your knowledge, are there any planned developments such as a mall, highway expansion or gas drilling that will likely cause an increase in the case filings for this office? If **YES**, please summarize your response below.

16. List any police departments located within this magisterial district.

17. List any major highways within this magisterial district.

18. List the **current** municipalities for this magisterial district (alphabetically). For a list, click [HERE](#) for Realignment Orders submitted in the past.

19. Are the **proposed** municipalities the same as above? If **NO**, please list all proposed municipalities (alphabetically).

20. Additional Comments: