IN THE COURT OF COMMON PLEAS

COUNTY PENNSYLVANIA JUVENILE DIVISION

(FAMILY COURT DIVISION in Philadelphia County)

In the Interest

of      , a Minor

[Initials of Minor]

Date of Birth

Docket No.: CP-      -DP-     -

TO CLERK OF      :

[Title of Clerk Maintaining Dependency Docket] 1

Please kindly record the following in the CPCMS – Dependency Module:

I hereby notify you that the following has been filed on [DATE OF FILING] with the

Orphans’ Court in [NAME] County concerning the above-child:

A petition to relinquish parental rights of [INITIALS OF PARENT(S) NAMED IN PETITION].

A petition to terminate parental rights of [INITIALS OF PARENT(S) NAMED IN PETITION].

A petition to confirm consent of [INITIALS OF PARENT(S) NAMED IN PETITION].

A petition for adoption.

Date:

On behalf of: [COUNTY AGENCY]

1In the First Judicial District (i.e., Philadelphia County), this Clerk will be the Clerk of the Family Court division; in the Fifth Judicial District (i.e., Allegheny County), this Clerk will be personnel at the Department of Records for the Civil/Family division; and in most of the other counties, the Clerk will be the Clerk of the Juvenile Court division.