



Supreme Court of Pennsylvania  
MINOR JUDICIARY EDUCATION BOARD

To: Certification Course Students

From: Minor Judiciary Education Board

Date: August 25, 2025

RE: Registration for the Fall 2025 Certification Course

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The next certifying course of instruction and exam for prospective Magisterial District Judges (MDJ) and Philadelphia Arraignment Court Magistrates (ACM) will begin with a lunchtime virtual orientation session on Monday, October 20, 2025, followed by in-person classes November 12 - December 10, 2025, at the Pennsylvania Judicial Center (PJC), 601 Commonwealth Avenue, Harrisburg, Pennsylvania.

To register:

1. Follow this link to register for the course: [Registration Form](#)
  - a. For those who copy & paste: <https://forms.office.com/g/EG15BfnhFD>
2. Send a photocopy of your photo ID via email to [MJEB@pacourts.us](mailto:MJEB@pacourts.us) or by mail. Include "Certification Fall 2025" in your subject line or on your photocopy. Once received, you will be registered for the entire course.
3. Registration will close by October 13, 2025, or once classroom capacity is met.
4. Please read all information on page 2.

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### Minor Judiciary Education Board (MJEB)

Phone: 717-231-9515

Email: MJEB@pacourts.us

## **MJEB CERTIFICATION COURSE INFORMATION SHEET**

- “Magisterial District Judges and Arraignment Court Magistrates who are not members of the bar of this Commonwealth shall complete a course of training and instruction in the duties of their respective offices and pass an examination prior to assuming office.” See: [42 Pa C.S.A. §3112](#)
- Students must attend the **online Certification Orientation session on Monday, October 20, 2025, from 12:00 p.m. - 1:00 p.m.** The session will help students prepare for the fall course. The session is only open to registered students and will last no longer than an hour. **Students will receive the webinar (WebEx) logon information on October 15, 2025.** Please check your email inbox and your spam/junk folders if you do not see it. Contact MJEB staff at MJEB@pacourts.us or 717-231-9515 if you do not receive the information by that date.
- Thereafter, classes will be conducted **in-person** at the Pennsylvania Judicial Center (PJC), 601 Commonwealth Avenue, Harrisburg, Pennsylvania from November 12 to December 10, 2025. Sessions will be conducted Monday - Friday from 8:30 a.m. to 4:30 p.m. There will be no classes on November 27 and November 28.
- The exam is scheduled for December 10, 2025. More information will be provided during the course.
- Instruction will be provided in civil and criminal law, including evidence and procedure, summary proceedings, vehicle code, judicial ethics, criminal procedure, civil procedure, crimes code, search and seizure, arrest, bail procedures, and more.
- Prospective Magisterial District Judge (MDJ) students will attend all classes during the month-long course. Prospective Arraignment Court Magistrate (ACM) students will attend the classes specific to the ACM role. Stay tuned for the schedule of specific classes.
- Only one absence is permitted for new certification course students. Returning students who have previously attended the entire month-long course need to attend the review classes held at the end of the course. If you are not able to commit to the fall course, the next course is planned for June 2026. Registration will open in March for the spring course.
- Course instruction and materials will be provided to students at no cost; however, students will be responsible for their own personal expenses (i.e., parking, meals, transportation, lodging, etc.).
- For information regarding classroom and testing accommodations, email mjeb@pacourts.us or call 717-231-9515. You may also want to review the Americans with Disabilities Act (ADA) [www.ada.gov](http://www.ada.gov) for more information. Requests for nonstandard classroom accommodations (NCA) must be made with this office a month prior to the start of instruction. Requests for nonstandard testing accommodations (NTA) must be made in writing a month prior to the exam.
- For more information about the Pennsylvania Court System, please visit: <https://www.pacourts.us/learn>
- Information is subject to change.