

LAW CLERK \$60,000 starting annual salary

Location: Somerset, Pennsylvania

Posting Date: 3/26/2026



Description

The law clerk is responsible for research, analysis, and writing on various legal issues including, but not limited to, criminal law, civil law, and family law. The law clerk works closely with other clerks, courthouse personnel, and the Judges.

The 16th Judicial District, Somerset County, is seeking a law clerk for a term of at least one year.

The position has a start date of August/September 2026.

Typical Duties

- Review petitions, motions, memoranda, and other documents.
- Perform research on various legal issues.
- Analyze factual and legal issues.
- Interpret and apply law.
- Draft legal memoranda and opinions.
- Attend court proceedings.
- Discuss cases and legal issues with the Judges.
- Prepare cases for publication in the Somerset Legal Journal.
- Maintain law library materials and billing.
- Assist library patrons with basic use of law library materials.

Minimum Qualifications

- A Juris Doctorate from an ABA-accredited law school is required
- Admission to the Pennsylvania Bar or actively working toward obtaining the PA Bar License is required.
- Prior law clerk experience is a plus

How to Apply

Email resumes to the Court Administrator, Tammy Escalera-Rivera. Email address is escalerat@somersetcountypa.gov

For more information about the position, telephone inquiries may be directed to Somerset County Court Administration at 814-445-1474.