



Chief Probation Officer

Location:

Washington, Pennsylvania

Salary:

\$119,351.00

Posting Details:

10/27/2026 – 11/23/2026

Description

This is a full-time supervisory position within the Probation Services Department. The Court is seeking to hire a Chief Probation Officer to lead, manage, and oversee the personnel and operations of the Adult and Juvenile Probation Divisions. The position answers directly to the District Court Administrator and the President Judge.

Typical Duties

The Chief Probation Officer will oversee the entire probation department, which includes the booking center, pretrial services, house arrest, drug testing, juvenile programs, and the collections and disbursement unit. The position requires extensive knowledge of the criminal justice system, federal and state processes, legal aspects related to community corrections, and the ability to develop and enhance departmental policies and procedures. The position requires a strong knowledge of budgetary and fiscal applications in managing a budget of over fourteen million dollars.

Qualifications & Requirements

A Bachelor's Degree in Criminal Justice or a related field is required; a Master's Degree is preferred. Significant prior experience in a probation department, including supervisory experience, is required. The successful candidate must have knowledge of the criminal court system, probation and parole, juvenile justice, and correctional systems. The successful candidate must have, or promptly obtain, knowledge of dual control cash handling processes, financial audits, grant writing, and the processes governed by the Pennsylvania Commission on Crime and Delinquency, and the Juvenile Court Judges' Commission.

Applicants must be able to clear a criminal background check, a reference check, provide clearances and pass a pre-employment physical exam including drug testing.

How to Apply

Interested applicants should complete an employment application (available on the Washington County [website](#) [AppUcationHR](#)) and send directly to the District Court Administrator, with a resume.

Daniel Buzard, Esq.

District Court Administrator Washington County
Courthouse - Suite 1003

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Washington, PA 15301

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Applications and resumes must be received by **Monday, November 23, 2026**