## **Certificate of Service**

Form 11

## Form 11 - Certificate of Service

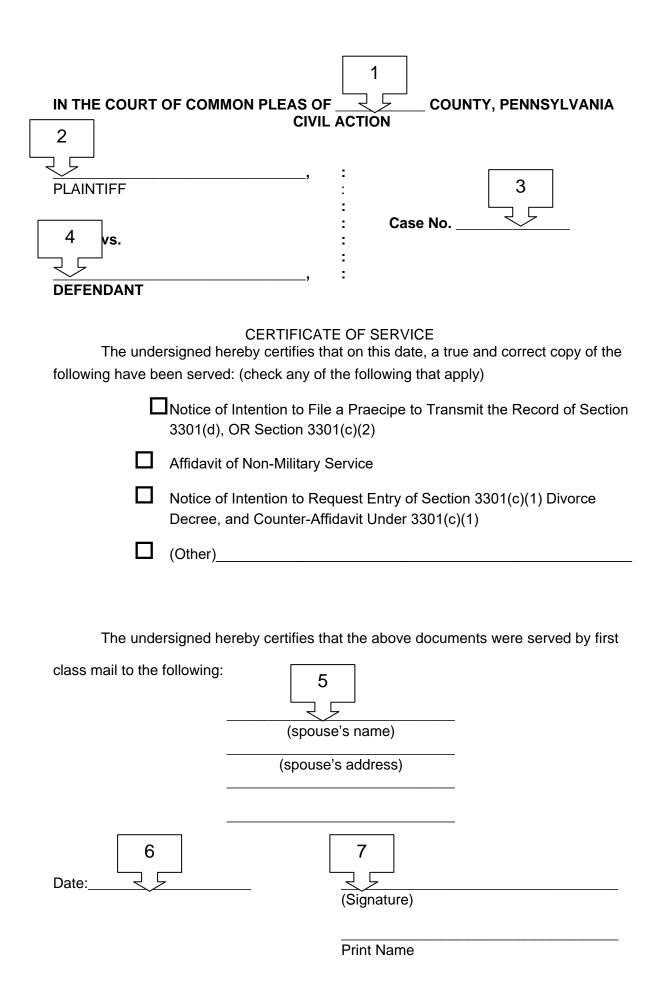
The numbers on these instructions correspond with the numbers in the boxes on the form. Use the form with the boxes to guide you through filling out the blank form.

- Box 1: Print the name of the county in which you filed exactly as you wrote it on Form 1.
- Box 2: Print the name of the Plaintiff exactly as it appears on Form 1.
- Box 3: Print the docket number that the Prothonotary's Office wrote on Form 1 at the time of filing.
- Box 4: Print the name of the Defendant exactly as it appears on Form 1.

Mark the box or boxes naming the document(s) you are mailing to your spouse. If you are mailing a form not listed, write the name of the form in the "other" space provided.

- Box 5: Print your spouse's name and address.
- Box 6: Write the date.
- Box 7: Sign and Print your name.

File the completed form with the Prothonotary / Clerk.



IN THE COURT OF COMMON PLEAS	OF	COUNTY, PENNSYLVANIA
	CIVIL ACTION	
PLAINTIFF	, : : :	
vs.	: Ca : :	se No
DEFENDANT	., -	
	CATE OF SERVes that on this da	/ICE ate, a true and correct copy of the
following have been served: (check any	y of the following	g that apply)
Notice of Intention to File 3301(d), OR Section 330		ransmit the Record of Section
Affidavit of Non-Military S	ervice	
Notice of Intention to Req Decree, and Counter-Affic		
(Other)		
The undersigned hereby certifie class mail to the following:	es that the above	e documents were served by first
(sp	oouse's name)	
(spc	ouse's address)	
(spc	ouse's telephone)	
Date:	(Signature	e)
	Print Nam	e